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OFFICE OF THE LOKAYUKTA  
GOVERNMENT OF NCT OF DELHI  
'G' BLOCK, VIKASH BHAWAN,  
I.P.ESTATE, NEW DELHI-110002

No.F.1(49)/Driver(RR)/Lok/2022/5588

Dated: 02/01/2024

To

The System Analyst (IT)  
Office of the Lokayukta,  
G-Block, Vikas Bhawan,  
I.P. Estate, New Delhi-110002.

Sub:- Regarding uploading of draft Recruitment Rules for the post of "DRIVER (GRADE-I)".

Sir,

I am directed to forward herewith the draft RR (copy enclosed) for the post of "DRIVER (GRADE-I)" in the office of the Lokayukta approved by the Services Department with the request to upload the same on the website of department for 30 days for inviting comments from the stakeholders in terms guidelines issued by DoPT, Service Department Circular No. F.2(1)/RRs/ 2021/S-IV/676-680 dated 06.04.2021 and AR Department circular F.1(1)/SS/ NO/RR/AR/2022/8512 dated 31.10.2022.

It is therefore, any comments/suggestions if any may be submitted within a period of 30 days to this department either by mailing on [Lokayukta.delhi@nic.in](mailto:Lokayukta.delhi@nic.in) or through a letter at the address "ASSISTANT DIRECTOR" OFFICE OF THE LOKAYUKTA, G-BLOCK VIKAS BHAWAN, I.P. ESTATE, DELHI-110002.

This issues with the prior approval of competent authority.

Yours faithfully,

Enlosed : As Above

( SATYA PARKASH )  
ASSISTANT DIRECTOR (ADMN.)

d/c

## RECRUITMENT RULES FOR THE POST OF DRIVER (GRADE-I)

COLUMN NO. OF THE SCHEDULE	PROPOSED RECRUITMENT RULES
1. (Name of the Post)	Staff Car Driver (Grade-I)
2. (Number of Post)	01* (2023) *Subject to variation dependent on work-load.
3. (Classification)	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial
4. ( Pay Level in the Pay Matrix )	Level-5 (Rs. 29200 - 92300) of the pay Matrix
5. (Whether Selection or Non-Selection Post)	Non - Selection
6. (Age Limit for Direct Recruits)	Not Applicable
7. (Educational & other qualifications required for direct recruits)	Not Applicable
8.(Whether Age & Educational Qualifications prescribed for direct recruits will apply in case of promotees)	Not Applicable
9.(Period of Prob, If any)	Not Applicable
10.(Method of rectt. Whether by direct rectt. or by promotion or by Deputation/absorption and percentage of the vacancies to be filled by various methods)	By Promotion
11.(In case of rectt. By Promotion/Deputation/absorption grades from which promotion/deputation/absorption to be made.	<p><b>Promotion :</b></p> <p>Staff Car Driver Grade-II in Level-4 (Rs.25500-81100) of the Pay Matrix with six (6) years of regular service in the grade <b>or</b> with a combined service of fifteen (15) years in Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade); and have passed the trade test, specified by the Government.</p> <p><b>Note :</b> Where juniors who have completed their qualifying /eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p>
12.(If a DPC exists what is its Composition)	<p>Group "C" Departmental Promotion Committee (<b>for considering cases</b>)</p> <p>1. Pr.Secretary/ Secretary (Labour) - <b>Chairman</b></p> <p>2. Registrar (Lok) - <b>Member</b></p> <p>3. Dy. Secretary (Services ) - <b>Member</b></p> <p><b>Note :</b> Senior most member of the department promotion committee for considering promotion shall act as chairperson in case the notified chairperson of the Committee happens to be junior to another member of the committee.</p>
13.(Circumstances in which U.P.S.C. to be consulted in making Recruitment)	Not Applicable

OFFICE OF THE LOKAYUKTA  
GOVERNMENT OF NCT OF DELHI  
'G' BLOCK, VIKASH BHAWAN,  
I.P.ESTATE, NEW DELHI-110002

No.F.1(48)/Driver(RR)/Lok/2022/5589

Dated: 02/01/2024

To

The System Analyst (IT)  
Office of the Lokayukta,  
G-Block, Vikas Bhawan,  
I.P. Estate, New Delhi-110002.

Sub:- Regarding uploading of draft Recruitment Rules for the post of "DRIVER (GRADE-II)".

Sir,

I am directed to forward herewith the draft RR (copy enclosed) for the post of "DRIVER (GRADE-II)" in the office of the Lokayukta approved by the Services Department with the request to upload the same on the website of department for 30 days for inviting comments from the stakeholders in terms guidelines issued by DoPT, Service Department Circular No. F.2(1)/RRs/ 2021/S-IV/676-680 dated 06.04.2021 and AR Department circular F.1(1)/SS/ NO/RR/AR/2022/8512 dated 31.10.2022.

It is therefore, any comments/suggestions if any may be submitted within a period of 30 days to this department either by mailing on [Lokayukta.delhi@nic.in](mailto:Lokayukta.delhi@nic.in) or through a letter at the address "ASSISTANT DIRECTOR" OFFICE OF THE LOKAYUKTA, G-BLOCK VIKAS BHAWAN, I.P. ESTATE, DELHI-110002.

This issues with the prior approval of competent authority.

Yours faithfully,

( SATYA PARKASH )  
ASSISTANT DIRECTOR (ADMN.)

Enclosed : As Above

*OK*

## RECRUITMENT RULES FOR THE POST OF DRIVER (GRADE-II)

COLUMN NO. OF THE SCHEDULE	PROPOSED RECRUITMENT RULES
1. (Name of the Post)	Staff Car Driver (Grade-II)
2. (Number of Post)	01* (2023) *Subject to variation dependent on work-load.
3. (Classification)	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial
4. ( Pay Level in the Pay Matrix )	Level-4 (Rs. 25500 - 81100) of the pay Matrix
5. (Whether Selection or Non-Selection Post)	Non - Selection
6. (Age Limit for Direct Recruits)	Not Applicable
7. (Educational & other qualifications required for direct recruits)	Not Applicable
8.(Whether Age & Educational Qualifications prescribed for direct recruits will apply in case of promotees)	Not Applicable
9.(Period of Prob, If any)	Not Applicable
10.(Method of rectt. Whether by direct rectt. or by promotion or by Deputation/absorption and percentage of the vacancies to be filled by various methods)	By Promotion
11.(In case of rectt. By Promotion/Deputation/absorption grades from which promotion/deputation/absorption to be made.	<p><b>Promotion :</b></p> <p>Staff Car Driver (Ordinary Grade) in Level-2 (Rs. 19900 – 63200/-) of pay Matrix with Nine (09) years of regular service in the grade and have passed the trade test, specified by the Government.</p> <p><b>Note :</b> Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.</p>
12.(If a DPC exists what is its Composition)	<p>Group "C" Departmental Promotion Committee (<b>for considering cases</b>)</p> <p>1. Pr.Secretary/ Secretary (Labour) - <b>Chairman</b></p> <p>2. Registrar (Lok) - <b>Member</b></p> <p>3. Dy. Secretary (Services ) - <b>Member</b></p> <p><b>Note :</b> Senior most member of the department promotion committee shall act as chairperson in case the notified chairperson of the committee happens to be junior to another member of the committee.</p>
13.(Circumstances in which U.P.S.C. to be consulted in making Recruitment)	Not Applicable

OFFICE OF THE LOKAYUKTA  
GOVERNMENT OF NCT OF DELHI  
'G' BLOCK, VIKASH BHAWAN,  
I.P.ESTATE, NEW DELHI-110002

No.F.1(41)/Driver(RR)/Lok/2022/5570

Dated: 02/01/2022

To

The System Analyst (IT)  
Office of the Lokayukta,  
G-Block, Vikas Bhawan,  
I.P. Estate, New Delhi-110002.

Sub:- Regarding uploading of draft Recruitment Rules for the post of "DRIVER (ORDINARY GRADE)".

Sir,

I am directed to forward herewith the draft RR (copy enclosed) for the post of "DRIVER (ORDINARY GRADE)" in the office of the Lokayukta approved by the Services Department with the request to upload the same on the website of department for 30 days for inviting comments from the stakeholders in terms guidelines issued by DoPT, Service Department Circular No. F.2(1)/RRs/ 2021/S-IV/676-680 dated 06.04.2021 and AR Department circular F.1(1)/SS/ NO/RR/AR/2022/8512 dated 31.10.2022.

It is therefore, any comments/suggestions if any may be submitted within a period of 30 days to this department either by mailing on [Lokayukta.delhi@nic.in](mailto:Lokayukta.delhi@nic.in) or through a letter at the address "ASSISTANT DIRECTOR" OFFICE OF THE LOKAYUKTA, G-BLOCK VIKAS BHAWAN, I.P. ESTATE, DELHI-110002.

This issues with the prior approval of competent authority.

Yours faithfully,

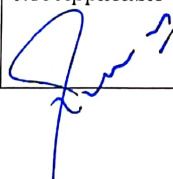
Enclosed : As Above

( SATYA PARKASH )  
ASSISTANT DIRECTOR (ADMN.)

o/l

## RECRUITMENT RULES FOR THE POST OF DRIVER (ORDINARY)

COLUMN NO. OF THE SCHEDULE	PROPOSED RECRUITMENT RULES
1. (Name of the Post)	Staff Car Driver (Ordinary Grade)
2. (Number of Post)	01* (2023) *Subject to variation dependent on work-load.
3. (Classification)	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial
4. ( Pay Level in the Pay Matrix )	Level-2 (Rs. 19900-63200/-) of the Pay Matrix
5. (Whether Selection or Non-Selection Post)	Not applicable
6. (Age Limit for Direct Recruits)	18-25* years  (Relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government)  <b>Note :</b> The crucial date for determining the age limit shall be as advertised by DSSSB/Competent Authority)  *In case of post being filled up by all-India Open Competition, the age limit would be between 18 year and 27 years.
7. (Educational & other qualifications required for direct recruits)	<b>Essential :</b> 1) Pass in 10 <sup>th</sup> Standard. 2) Possession of a valid driving license for motor cars. 3) Knowledge of motor mechanism (the candidate should be able to remove minor-defects in vehicle) 4) Experience of driving a motor car for at least three years  <b>Desirable :</b> Three years' service as Home Guard / Civil Volunteers.  <b>Note 1:</b> Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.  <b>Note 2:</b> The qualification (s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Caste or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
8.(Whether Age & Educational Qualifications prescribed for direct recruits will apply in case of promotees)	Not Applicable




9.(Period of Prob, If any)	Two years for Direct Recruitment
10.(Method of rectt. Whether by direct rectt. or by promotion or by Deputation/absorption and percentage of the vacancies to be filled by various methods)	Deputation/ absorption failing which by direct recruitment
11.(In case of rectt. By Promotion/Deputation/absorption grades from which promotion/deputation/absorption to be made.)	<p><b>Deputation/Absorption:</b> Officers of the Central Government/ State Government or Union Territories :</p> <p>(a)(i) Holding analogous post on a regular basis in the parent cadre or department.</p> <p style="text-align: center;"><b>OR</b></p> <p>(ii) From amongst Group-C employees in Level-1 (18000-56900/-) in the Pay Matrix with three years of regular service in the office where vacancy arises failing which from Group C employees in Level-1 (18000-56900/-) in Pay Matrix with three years of regular service in Central Government /State Government/UT territories and on the basis of a driving test to assess the competence to drive motor cars. and (b) Possessing the following qualification and experience as prescribed in Column No. 7</p> <p><b>Note 1 :</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government /State Government/ UT territories shall ordinarily not exceed three years.</p> <p><b>Note 2 :</b> The maximum age limit for appointment by deputation/ absorption shall be Not Exceeding 56 years as on the closing date of receipt of applications.</p>
12.(If a DPC exists what is its Composition)	<p>Group "C" DPC (<b>for considering cases</b>)</p> <ol style="list-style-type: none"> <li>1. Pr.Secretary/ Secretary (Labour) - <b>Chairman</b></li> <li>2. Registrar (Lok) - <b>Member</b></li> <li>3. Dy. Secretary (Services ) - <b>Member</b></li> </ol> <p>Note : Senior most member of the department confirmation committee shall act as chairperson in case notified chairperson happens to be junior to another member of the Departmental promotion Committee.</p>
13.(Circumstances in which U.P.S.C. to be consulted in making Recruitment)	Not Applicable

